F41624-03-R-8046

Exhibit: A Page 1 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gethering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0189), Washington, DC 20503, Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

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Form Approved OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching exacting data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, angleding augmentations for reducing the burden, to Department of Defense, Weenington Headqueriers Services, Directorate for Information Operations and Reports (0704-0188), 1215 Julierson David Highway, Suite 1204, Artington, VA. 22202-4302. Respondents should be aware that note that not only the provision of taw, no person shall be subject to any penalty for falling to comply with a collection of information of it if does not display to consider what the PASS DO NOT RETURN YOUR FORM TO THE ABOVE ADDITION.

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Scientific and Technical Rep	orts, may be definitive for t	he subject presented, ex	ploratory in nature, or an	evaluation of critical
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7.3 This DID supersedes UD	I-S-23272C. DI-S-4057. DI	-S-3591 Å., and DI-MIS(	C-80711.	*****
7.4 Defense Technical Inform	nation Center (DTIC), 8725	John J. Kingman Rd., S	Stc. 0944, Ft. Belvoir, VA	22060-6218
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10. PREPARATION INSTRUCTI	ONS			-
10.1 Reference document. The	e applicable issue of the do	cuments cited herein, ir	cluding their approval dat	es and dates of any
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10.3 Document content shall	be clearly written, describe	accomplishments and o	ther facts adequately with	no technical errors, and be
acceptable for release. If mar	ked unclassified, unlimited,	they should be accomp	anied by a letter certifying	that the documents have
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# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

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Form Approved OMB No. 0704-0188

2. #11LE\*

REPORT, PRODUCTION OR DELIVERY PROBLEM(s)

1. IDENTIFICATION NUMBER
DI-MGMT- 81178

#### 2. DESCRIPTION / PURPOSE

3.1 The report is used to inform the procuring activity of crises which have developed, or are developing, and which have the potential to stop, interrupt or severely impact the production or delivery of contract and items.

(continued on page 2)

4. APPROVAL DATE
YYMMOD)

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

64. DTIC REQUIRED

66. GIDEP REQUIRED

910328

N/SEA 06D32

7. APPLICATION/INTERRELATIONSHIP

- 7.1 This data item description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID is applicable to the acquisition of both hardware and software systems, subsystems, components and equipment. It may be applied to any contract covering the acquisition of supplies/services, the delivery of which, if stopped

(continued on page 2)

4. APPROVAL LIMITATION

DA. APPLICABLE FORMS

9b. AMSC NUMBER

f.eq

f-y

N6094

## 10 PREPARATION INSTRUCTIONS

- 10.1 Format. The report shall be in contractor format.
- 10.2 Content. The report shall contain the following:
- 10.2.1 Identification. The first page of the report shall contain the following:
  - a. Identification of the system/component/program/project/hull/activity involved.
  - b. Contract Number.
  - c. Preparing activity.
  - d. Serial/identification number (assigned by the preparing activity), and the date.
  - e. Security classification, when required.
- 10.2.2 Body of Report. The report shall contain a complete, but concise, explanation as to the nature and cause of the crisis or problem and the current or potential impact on contract end item production, delivery, cost or scheduling. In addition, the report shall include the following as applicable and appropriate:

(continued on page 2)

11 DISTRIBUTION STATEMENT

Distribution Statement A: Approved for public release; distribution is limited.

### DI-MGMT- 81178

### Block 3, DESCRIPTION/PURPOSE (continued)

3.2 Examples of such crises are: accidents, strikes, subcontractor or vendor difficulties or slippage, shortage of material, transportation tie-ups, or other potential bottlenecks which may impact contract end item production or delivery.

## Block 7, APPLICATION/INTERRELATIONSHIP (continued)

or interrupted, will adversely effect a military program, project or operation, or the construction, conversion, overhaul, alteration or maintenance of military ships, systems or equipment.

## Block 10, PREPARATION INSTRUCTIONS (continued)

- a. Action(s) Taken. Describe contractor action(s) taken to remedy the crisis or problem. If no contractor action has been taken, provide a brief explanation.
- b. Action(s) Required. Clearly indicate the action(s) required, the date by which the action is required, and the responsible party, e.g., contractor, procuring activity, other agency or activity.
- c. Revised Data. Revised/updated production, delivery, cost or scheduling data should be provided, if available.
- d. Contractor Recommendations. Delineate contractor recommendation(s), if any, to solve the current crisis or problem, to prevent a recurrence, or for procuring activity follow-up.
- e. Appendices. Tables, references, charts or other descriptive material or information that will clarify the crisis or problem, or that will support the rationale for contractor recommendations, if any, should be provided as appendices. Each appendix shall be identified and referenced in the appropriate area of the report.
- 10.2.3 Report Preparer. Name and telephone number of the person(s) preparing the report.

F41624-03-R-8046 Exhibit: A

Page 6 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

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Form Approved OMB No. 0704-0188

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T. TITLE

ENVIRONMENTAL PERMITS

DI-MISC-81274

- 3. DESCRIPTION/PURPOSE
  - 3.1 This data identifies specific environmental permitting applications required for proposed Government actions. Applications prepared will be submitted as specified for processing.
  - 3.2 This data will be used as authority to construct or operate sites.

4. APPROVAL DATE (YYMMDD) 920724

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) P/AFSPACECOM-CEPV

64. OTIC APPLICABLE | 66. GIDEP APPLICABLE

7. APPLICATION /INTERRELATIONSHIP

- 7.1 The Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 Applicable to all contracts requiring environmental permit responsibilities as delineated in the contract.

9a. APPLICABLE FORMS

9b. AMSC NUMBER

F6760

10. PREPARATION INSTRUCTIONS

B. APPROVAL DIMITATION

- 10.1 Format. Format shall be as specified in rules and regulations of Environmental Protection Agency (EPA), State, Local and Regional Districts.
- 10.2 Content. Permits shall be prepared as follows:
- 10.2.1 Authority to Construct (ATC) Permits: In accordance with the rules and regulations of the EPA, State, Local, and Regional districts.
- 10.2.2 Permits to Operate: In accordance with the rules and regulations of the EPA, State, Local, and Regional districts.
- 10.2.3 <u>Specific Permits.</u>: Required environmental permits shall include the following, as applicable: air emissions, dredge and fill, stormwater, domestic wastewater, industrial wastewater, potable water, water wells, solid waste, and hazardous waste.

#### 11 DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.

F41624-03-R-8046

Exhibit: A Page 8 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

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Form Approved OMB No. 0704-0188

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1. TITLE

2 INENTIFICATION NUMBER

Environmental Cleanup Plan

DI-ENVR-81377

- 3. DESCRIPTION / PURPOSE
- 3.1 The environmental cleanup plan baselines existing conditions and describes the methods and procedures that will be used to bring sites into compliance with environmental regulations.
- 3.2 The plan is used by the government to assess the level of effort required to clean up a site and evaluate the adequacy of the approach.

F/AFCEE-ESK

4. APPROVAL DATE (YYMMDD) 931216 6. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

6a. DTIC APPLICABLE

6b. GIDEP APPLICABLE

- 7. APPLICATION / INTERRELATIONSHIP
- 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID is applicable to the acquisition of environmental services.

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14

4. APPROVAL LIMITATION

94. APPLICABLE FORMS

9b. AMSC NUMBER

F6976

- 10. PREPARATION INSTRUCTIONS
- 10.1 Format. Contractor format acceptable.
- 10.2 Content requirements. The plan shall include:
- 10.2.1 Site background.
- Site description and history.
- b. Previous investigations summary.
- c. Previous analytical results and recommendations.
- 10.2.2 Project activities.
- a. List of overall objectives.
- b. Scope of work.
- Scheduling and time management.
- d. Resources management.
- e. Residual and waste management objectives.
- f. Record keeping and reporting.
- g. Data quality and submittal requirements.

(Continued on Page 2)

11. DISTRIBUTION

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

DD Form 1654, APR 89 (EF)

Previous editions are obsolete.

Page 1 of 5 Pages

### Block 10, Preparation Instructions (Continued)

## 10.2.3 Remediation management.

- a. Cleanup goals and how established.
- References to content of records of decision, written agreements, memorandum of understanding, and consent decrees.
  - Schedule constraints.
  - d. Subcontractor activities.
  - e. Regulatory agency involvement.
  - f. Milestones and other measures of performance.

### 10.2.4 Siting analysis.

- Display of surficial geologic and topographic features within a specified radius from the site.
- b. Identification of buildings, roads, utilities, pipelines, hospitals, schools, residences and other prominent features.
- c. A topographic map and cross sectional projectors showing extent of contaminated areas. Two intersecting cross sections shall describe subsurface hydrogeologic conditions and contamination at the mapped scale.
  - d. Estimates of contaminated material volume and contaminant concentrations.
- e.. Site map with existing and projected surface contours and areas to be cleared, excepted and graded. Estimates of volumes for each operation shall be included.
- f. Locations of remedial equipment, staging areas, exclusion zones, transportation routes, utility hookups, pipelines, and security shall be provided.
- g.. Denote identification of alternate locations and analysis of related problems that may affect siting, considering site geology, hydrology, climate, and contaminant migration pathways.
  - h. Permit and record keeping requirements.
  - I. Estimated costs for transportation and disposal.
  - j. Transportation routes.
  - k. Off-site disposal facilities capabilities for managing contaminated materials.

## 10.2.5 Site preparation.

- Site clearance procedures.
- b. Site ground preparation.
- c. Site utility requirements.
- d. Availability of contaminated material facilities.

### 10.2.8 Bench-scale test planning.

- Bench-scale study objectives.
- b. Test specifications and procedures.
- c. Analyses and use of test results.
- d. Quality assurance measures.
- e. Location of test equipment and materials.
- f. Applicable technology description.
- g. Test scheduling.
- h. Recording and reporting test results.

## Block 10, Preparation Instructions (Continued)

### 10.2.7 Site security.

- a. Use and maintenance of security equipment.
- b. Standard security operating procedures.
- c. Security measures.
- d. Procedures implemented to detect any violations of security measures.
- e. Personnel responses to security violations.

# 10.2.8 Air modeling and monitoring.

- Air contaminants of concern.
- b. Meteorological history and conditions.
- c. Description of air modeling tool utilization, assumptions, and theory.
- Descriptions and applications of measurement and detection equipment.
- Frequency of monitoring.

# 10.2.9 Surface water management.

- Storm water run-off planning and controts.
- b. List of potential contaminants.
- Prevention measures and response procedures to contamination release.
- d. Potential contaminant release pathways.
- e. Water balance determination and analysis.
- f. Opportunities for treated surface water reuse.

# 10.2.10 Ground water management.

- a. Ground water management and controls.
- b. Potential contaminants.
- c. Hydrogeologic formations.
- d. Potential contaminant releases pathways.
- Preventive measures and response procedures to contamination release.
- f. Water balance determination and analysis.
- g. Opportunities for reuse of treated ground water.

## 10.2.11, Spill and discharge control.

- Types, and physical and chemical properties of hazardous materials and wastes.
- b. Categorization of levels of spills and discharges.
- Control procedures and protective measures.
- Regulatory and base spill response plans.

## 10.2.12 Emission control of particulates and volatile materials.

- a. Procedures for detecting and monitoring volatile and particulate emissions. The identification of the action level or criteria requiring a response.
  - Routine and emergency response procedures for controlling contaminant emissions.

## Block 10, Preparation Instructions (Continued)

### 10.2.13 Frosion control.

- a. Future site use.
- Erosion potential and estimated rate of erosion.
- c. Control technologies.

### 10.2.14 Asbestos abatement.

- a. Work activities required before abatement takes place. Consideration and factors affecting asbestos abatement.
  - b. Procedures to be implemented for medical surveillance of personnel.
  - c. Worker protection: respiratory controls and personal protective equipment requirements.

1-

- d. Control procedures for airborne fibers.
- e. Procedures for air sampling before, during and after abatement.
- f. Decontamination of work area.
- q. Waste disposal requirements.
- h. Encapsulation applications and procedures.

### 10.2.15 Excavation.

- a. Site clearing and preparation.
  - b. Soil excevation procedures.
  - c. Soil loading process.
  - d. Hauling methods.
  - e. Soil stockpiling requirements or guidelines.
  - f. Dewatering methods and waste water management.
  - g. Backfilling procedures.
  - h. Procedures for storm water management including flood protection, run-on and run-off controls, and sadimentation control.
    - i. Dredging requirements and fill processes.

### 10.2.16 Transportation guidelines.

- a. Permitting procedures and approval authorities.
- b. Staging of materials and wastes including waste piles and containerization.
- c. Interim storage requirements.
- d. Packaging requirements.
- e. Labeling and manifesting.
- f. Procedures for documenting and record keeping.

### 10.2.17 Demobilization and closure.

- a. Methor: for certifying attainment of project goals.
- b. Decontamination methods for all project equipment and site facilities.

# Block 10, Preparation Instructions (Continued)

# 10.2.17 Demobilization and closure.

- c. Procedures for dismantling project facilities and equipment.
- d. Procedures for well abandonment.
- e. The process for maintaining an inventory of hazardous materials remaining at the site.
- f. Disposition of project equipment.
- g. Measures taken for permanent site maintenance.
- h. Method for initiating site closure.
- i. Certification of site closure completion.
- j. Permanent deed restrictions.
- k. Post-closure maintenance.
- I. Post-closure monitoring requirements.
- m. Schedule for demobilization and closure.

F41624-03-R-8046 Exhibit: A

Page 14 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other sapect of this collection of information operations and Reports, 1215 Jeffer son Davis Highway. Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

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I. TITLE

2. IDENTIFICATION NUMBER

Environmental Health and Safety Plan (HSP)

DI-ENVR-81375

- 3. DESCRIPTION / PURPOSE
- 3.1 The plan describes the contractor's procedures for ensuring health and safety standards.
- 3.2 The plan serves as the basis for validation of the health and safety standards to be implemented in accordance with 29 Combined Federal Regulation (CFR) 1910.120.

4. APPROVAL DATE (YYMMOD) 931216 5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

BA. DTIC APPLICABLE

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931216

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- 7. APPLICATION / INTERRELATIONSHIP
- 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID is applicable when contractors are responsible for the development of procedures for health and safety requirements.
- 7.3 U.S. Environmental Protection Agency (EPA) Guidance for Conducting Remedial Investigations and Feasibility Studies Under Comprehensive Environmental Response, Compensation, and Liability Act (CERLCA) can be obtained from: U.S. EPA, Office of Emergency and Remedial Response, Washington DC 20460.

8. APPROVAL LIMITATION

Qu. APPLICABLE FORMS

DO. AMSC NUMBER

F6974

- 10. PREPARATION INSTRUCTIONS
- 10.1 <u>Reference documents</u>. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices and revision, shall be as specified in the contract.
- 10.2 Format. Contractor format acceptable.
- 10.3 <u>Content</u>. The HSP shall contain the following (additional information can be obtained from U.S. EPA Guidance for Conducting Remedial Investigations and Fezzibility Studies Under CERCLA):
- 10.3.1 Beckground.
  - Identification of site location.
  - b. Summaries of site history.
  - c. Conceptual site model.
  - d. Planned activities.

(Continued on Page 2)

11. DISTRIBUTION

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

DD Form 1664, APR 89 (EF)

Previous editions are obsolete.

Page 1 of 3 Pages

- Block 10, Preparation Instructions (Continued)
- 10.3.2 Organization. The organization required to support the health and safety function shall include:
  - a. Description of the program and project safety organization structure.
  - b. Identification of safety program members.
  - Description of responsibilities of the safety program members.
  - d. Telephone number for each safety program member.
- 10.3.3 Site map. The plan shall include a site map to depict all details relevant to health and safety:
  - e. Identify zones of exclusion.
  - b. Identify work staging areas.
  - c. Identify decontamination areas.
  - d. Identify location of atarms.
  - e. Identify emergency response equipment locations.
- f. Identify site entrances and exits.
  - g. Identify evacuation routes.
  - h. Location of telephones.
- 10.3.4 <u>Hazardous analysis</u>. Identification of potential health and safety risks for each task and operation including:
  - a. Site contaminants and hazardous materials that are planned for on-site use.
  - b. An appendix referencing material safety data sheets for each chemical hazard.
- 10.3.5 Site worker training. The plan shall include a statement of each worker's Occupational Safety and Health Administration (OSHA) training status under 29 CFR 1910-120.
  - a. Identification of the time, location, and subject matter of site worker training sessions.
  - b. A schedule for the pre-entry briefings held prior to initiating on-alte activities.
- 10.3.6 <u>Personnel protection</u>. An identification of the personal protective equipment to be used by on-site employees for each protection level that shall be required including:
  - Equipment testing procedures and frequency,
  - Decontamination procedures and frequency.
- 10.3.7 <u>Medical surveillance</u>. Describe the medical surveillance program to be implemented to acreen and monitor site personnel.
- 10.3.8 <u>Monitoring</u>. Identify the monitoring procedures to ensure the safety of site personnel and the public including:
- The frequency of, and methods to be used to monitor ambient air, site personnel, and environmental media.
  - Instrumentation, calibration, and quality control practices.
  - c. Action levels associated with each monitored parameter.
  - d. Information to support the action level selected.

Block 10, Preparation Instructions (Continued)

- 10.3.9 <u>Site control</u>. Identify the procedures for controlling access to restricted areas and preventing contamination of clean areas and site personnel including:
  - a. Areas that require the use of personal protective equipment on a site map.
- b. The steps to be taken to ensure safe working conditions and communication among site personnel.
  - Confined space entry procedures.
- 10.3.10 <u>Emergency response</u>. The safety practices, preparedness procedures, emergency telephone numbers and emergency response and follow-up for each site hazard identified in the HSP including:
  - a. The response action appropriate to all potential emergencies, spills, or contaminant releases.
- b. Location and use of emergency response equipment, personnel, and services as well as the system for contacting response personnel in event of emergency.
- Identification of all regulatory agencies requiring notification of an emergency response including the system used for contacting regulatory authorities in the event of an emergency.
- d. Outline of the emergency response documentation requirements necessary in the event of an emergency.

F41624-03-R-8046

Exhibit: A Page 18 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gethering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davia Highway, Suite 1204, Artington, VA 22202-4302, and to the Office of Management and Budget. Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

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2. IDENTIFICATION NUMBER

Environmental Sampling and Analysis Plan (SAP)

DI-ENVR-81374

- 3. DESCRIPTION / PURPOSE
- 3.1 The plan describes project activities including analytical methods, quality assurance protocols, and details of field sampling efforts. The plan provides the major component for cost estimating to complete the project activities.

4. APPROVAL DATE (YYMMDD)

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

6a. OTIC APPLICABLE

6b. GIDEP APPLICABLE

F/AFCEE-ESK

- 7. APPLICATION / INTERRELATIONSHIP
- 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID is applicable when contractors are responsible for the development of procedures for conducting sampling and analysis requirements.
- 7.3 U.S. Environmental Protection Agency (EPA) Guidance for Conducting Remedial Investigations and Feasibility Studies Under Comprehensive Environmental Response, Compensation, and Liability Act (CERLCA) can be obtained from: U.S. EPA, Office of Emergency and Remedial Response, Washington DC 20460.

8. APPROVAL LIMITATION

SAL APPLICABLE FORMS

96. AMSC NUMBER

F6973

- 10. PREPARATION INSTRUCTIONS
- 10.1 Reference documents. The applicable issue of the documents cited herin, including their approval dates and dates of any applicable amendments, notices and revision, shall be as specified in the contract.
- 10.2 Format. Contractor format acceptable.
- 10.3 Content requirements. The SAP shall contain the following (Additional Information can be obtained from U.S. EPA Guidance for Conducting Remedial Investigations and Feasibility Studies Under CERCLA.):
- 10.3.1 Field sampling.
  - a. Site background.
  - b. Sampling objectives.
  - Sample location and frequency.
  - d. Sample designation.
  - Sampling equipment and procedures.
  - Sample handling and analysis.
  - g. Field measurements.
  - Field Quality Assurance/Quality Control (QA/QC) program.
  - Site management and record keeping.

(Continued on Page 2)

11. DISTRIBUTION

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Previous editions are obsolete.

Page 1 of 2 Pages

## Block 10, Preparation Instructions (Continued)

# 10.3.2 Quality Assurance.

- a. Project description.
- b. Project organization and responsibilities.
- c. QA objectives for measurement.
- d. Sampling protocols and sample handling.
- e. Sample custody,
- f. Calibration procedures.
- g. Analytical protocols.
- h. Data reduction, validation, and reporting.
- i. Internal quality control.
- Performance and systems audits.
- k. Preventative maintenance.
- I. Data assessment procedures.
- m. Corrective actions.
- n. QA reports.
- o. Laboratory QA project plan.
- p. Detection and quantitation limits.
- q. Laboratory procedures, data precision, accuracy and completeness and documentation.

F41624-03-R-8046 Exhibit: A Page 21 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services Directorate for information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses, Send completed form to the Government leading

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10.1 Reference documents. any applicable amendments	. The applicable issue of the notices and revisions, sha	ie documents cited herein, If he medified in the cont	, including their app ract.	sroval dates and the dates of
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10.2 General. The Quality system cited in the contract	. The Plan shall include (1)	eceability from the quality	elements of the or	numes to the specific
contractor processes which the contract shall be fully o	support those elements. As	dditionally, quality system	Lednitemens verq	od to support the elements o
10.3 Format. Convector 8	ormat is socrysuble.			
10.4 Content. The plan the relational matrix. The relati	ional matrix shall indicate (	the general relationship b	elween the contract	kors oreality system
procedures/processes and the matrix, or an attachment th	se applicable elements (see ereta, theil also identify sei	Table IA and IB) of the c sedules for matter serioid	er and racks which	) clied in the contract. The
compatible with other sche	duler properted for work up	der the contract, as well a	s jochsde the namel	s) of the person(s)
responsible for accomplishing system document(s) cited in system elements, the quality	he contract. Is addition.	Tables LA and LB indicate	t the general relation	rathing butween the quality
10.4.1 Quality System Effe		-		
effectiveness and demonstra trands and progress in qual The plan shall describe who	ite comprehend ve manager ity of detien, processes, fab	nest and review of data, a Mication, amembly, test at	uch that the sensits od acceptance as an	may be used to indicate propriets to the contract.
initiated when trends are to 11. DISTRIBUTION STATEMEN	Mitomble.		continued on page ?	

DISTRIBUTION STATEMENT A: Approved for public release; sintribution is unlimited.

## DI-QCIC-81449

## Block 7, Application/Interrelationship (Continued)

7.3 DOD activities may obtain copies of the referenced standards from DOD Single Stock Point, (ATTN: NPN-DODSSP), 700 Robbins Avenue, Bldg, 4D, Philadelphia, PA 19111-5094. All other requesters may obtain documents from the following organizations:

Copies of the ASQC standards from the American Society for Quality Control, P.O. Box 3066, Milwaukee, WI 53201-3066;

Copies of the ISO 9000 series standards from the American National Standards Institute, 11 West 42<sup>th</sup> Street, New York, NY 10036.

Block 10, Preparation Instructions (Continued)

10.4.2 All updates shall consist of notes or changes to the plan, clearly identified as to where applicable (i.e. system element, page, paragraph, number etc.).

10.5 Attachments. A copy of the contractor's quality manual which describes the current quality system shall be attached.

Page 2 of 4

Table IA - Quality Systems Documents / Quality System Elements Comparison (DOD) DI-QCIC-81449

			Con its Systems Standards	T) A	
Quality System Elements (1)91)	A405 Q91	ASQC 092 (BO 902)	MICQSESEA	WIL4-45208A	ASOCOM FRO BOOK
Mongoment Responsibility Organization	4.1	-	13,31,36	2	1000
One life System terhial Oselity Marring	4.37	(1)	13,33	U.C. X 13	****
Onernal Territory	4,3	(C)	7,7	=	-
Day Control	4.4	Y.Y.		77.	_
Decument Control	<u>.</u>	7	4.1,3.3	20	12 22 23
Parcheing	4.6	57	1.5.52	12.313	1.1.3.11
Purchaser Supplied (heduca (OPM)	**	4.6	7.2	7	
Product Identification and Tracechifity	4.1	**	6.1.7.1	33,313	[F]
Precess Control	4.4	4.8	r,	**	771 711 01
Appendien and Turking	4.10	49	6.3	3.1, 3.10	9.7.13
reposition, Measuring, and Tax Equipment	4,11	4,10	4.2 fore 4.5	75	-
nepocien and Test Status	4.12	127>	6.7	7	
Computer Memoral forming Product	4.13	4.12	6.3	23.33	73.14.163
Committee Action	414	1,13	3.5	4.4	13.4.13
Predict, Certific Producing, and Delivery	4.15	4.54	F 6.4	N/K	91
Quality Learning	4.16	4.13	3.6.3.6	3.2	53.55
Internal Country Audio	4.17	4.16	.VAV	¥Ž	-
Training	217	4,13	Ž	-V-V-	
Services	419	N/A*	×××	N/A*	163
Statistical Techniques	430	4.18	.99	1.0	100
Quality System EStativane	44, 4,16,4,17	43.4.16	14.36.23	4 L L C	144 17 181

ASQC Q94 is a guide for an internal quality system and also includes economics, marketing quality, and product safety/flability
 Document discusses "sampling", but the quality system need not be limited to this single statistical technique
 Paragraphs to be addressed in full, including notes, as applicable
 A.N.A. - not addressed by this specification or standard

Page 3 of 4

Table IB - Quality Systems Documents / Quality System Bements Comparison (DOD) D1-QCIC-81449

			Cunlity Aystown Standards		
Quality System Electronic (Q91)	ASQC (01)	A8QCQ82	5,000, 01/N	MID 3300.4	A300.094
Mangament Responsibility Organization	£1),	7	201	, V202	62.65.45
Quality System Spillet Quality Planning	4.2*	- -	200, 2001	ž	44.32.33
Contract Review	(C)	4.3	302, 303	¥	
Design Compres	77	N/A*	106, 301, 902, 906	ž	_
Doctorioni Control	J	<b>*</b> '*	DRC '00C	202	52,84,83
Perstanting	97	3	300 thru 304	100,302	
Perchant Sopplied Product (OPA)	4.7	, O	100, 1300, 1300	305	
Product   deatification and Translating	17	4.7	400 days 405, 681	, X-X	
Thoma Carlos	67	4.1	600, 603, 604	107,701	411 411 41
Imperies and Testing	4,30	A	563, 509, 602,	300,303,	9.2, 12
			700 three 707, 902	303 000 303	-
Jespedion, Manurian, and Tel. Beripment	4.\$1	61.3	206 man 006 COp 3	970	-
Segretives and Tool Attack	4.32	4.11	703, 784, 1000	Š	11.7
Central or Numbershing Product	4.13	4.12	, tas, pas, 204	369	73, 14, 163
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	* 1 *	413	203, 510, 802	303	1 13
Canadada Merera Packapag, and Dellings	4.13	4.14	1104, 1101, 1101	200	*
Challry Receive	4.1	415	304, 706	YAY	33,13
Jahrmei Quality Apulan	4.1	4.16	26.5	Į,	**
Taria.	¥.1	4.17	202, 509	X	12.62
Sevices	4,19	NA.	YN I	, Y/X	***
Statetical Techniques	4.20	4.16	305, 204, 507, 3280, 1301	==	20
Oseliky System Etchoffmenter	44.4.16.4.17	4,2,4,16	204, 507	ž	44. 54. 17. 12.3

1.ASQC Q94 is a guide for an internal quality system and also includes economics, marketing quality, and product safety/liability
2.Document discusses "sampling", but the quality system need not be limited to this angle statistical technique
3.Paragraphs to be addressed in full, including notes, as applicable

Notes:

4.N/A - not addressed by this specification or standard

Page 4 of 4

F41624-03-R-8046 Exhibit: A

Page 26 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503, Please DO NOT RETURN your form to other of these addresses, Send completed form to the Government Issuing Contraction Officer for the Contraction No. seted in Block F

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QMB No. 0704-0186

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1. TITLE

2. IDENTIFICATION NUMBER

Environmental Community Relations Plan

DI-MISC-81361

- 3. DESCRIPTION/PURPOSE
  - 3.1 The Environmental Community Relations Plan descibes the contractor's plan for informing interested and concerned parties and residents about the environmental restoration activities in their area

	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	SA. DTIC APPLICABLE	66. GIOEP APPLICABLE
4. APPROVAL DATE (YYMMDD)	S. Office of Friedri Restonomiciti (orn)		
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7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract

A APPROVAL LIMITATION	BL APPLICABLE FORMS	96. AMSC NUMBER
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		1 10001
		l.

### 10. PREPARATION INSTRUCTIONS

- 10.1 Format. Contractor format is acceptable.
- 10.2 Content. The environmental community relations plan shall outline the specific public communication and involvement technique in coordination with remedial site activities. The plan includes:
- 10.23 Overview of the activities. The activities for the implementation of the community relations program.
- 10.222 Base description. Base location and sites, including site maps.
- 10.23 Base point of contact for community relations. The individual responsible as the base point of contact including title, address and phone number.

DISTRIBUTION STATEMENT A: Approved for public release, distribution is unlimited.

F41624-03-R-8046 Exhibit: A Page 28 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average #10 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the date needed, and completing and reviewing the collection of information. Send comments requiring this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paper work Reduction Project (0704-0188), Washington, DC 20503, Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contraction Officer for the Contraction by Interest Billion Block E.

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Form Approved OME No. 0704-0188

Z. DTLE

1. IDENTIFICATION NUMBER

TECHNICAL AND MANAGEMENT WORK PLAN

DI-MGMT-81117

3. DESCRIPTION/PURPOSE

3.1 The Technical and Management Work Plan describes the contractor's plan to implement the Statement of Work (SOW) tasking provided via delivery order or tasl order.

4. APPROVAL DATE (YYMMOD)	S. C FICE OF PRIMARY RESPONSIBILITY (OPR)	64. OTIC APPLICABLE	66. GIDEP APPUCABLE
901219	ASOB-SEP-A		

7. APPLICATION (INTERRELATIONSHIP

- 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID may be used on any contract which is delivery order oriented.

8. APPROVAL UMITATION	Se. APPLICABLE FORMS /_	THE AMEC NUMBER
•	•	A6003

### 10. PREPARATION INSTRUCTIONS

- 10.1 Format. The plan shall be submitted in a contractor devised and Government approved format which conforms to the following:
- 10.1.1 <u>Identification</u>. The plan shall identify the contractor's name, contract number, title and number of the delivery or task order, security classification of the plan, name of contract monitor, and the Government office issuing the tasking.
- 10.1.2 <u>Descriptive material</u>. The plan shall include descriptive material, system diagrams, sketches, photographs, tables, forms, graphs, worksheets, charts, drawings, etc., as required.
- 10.1.3 Page size. The plan shall be typewritten or printed on 8 1/2 x 11 inch paper. The pages shall be sequentially numbered and securely bound together. As necessary, graphic material may be one-way foldouts. All attachments shall be identified and referenced in the text. Each section and paragraph shall be numbered.
- 10.1.4 Table of contents and index. Plans of more than 30 pages in length shall contain a table of contents.

(Continued on Page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

- Block 10, Preparation Instructions (Continued)
- 10.1.5 Legibility. The document shall be legible and reproducible.
- 10.2 Content. The plan shall include information necessary to substantiate

the contractor's approach to completing the delivery or task order and information necessary for the Government to assess the soundness of the contractor's approach. The plan shall contain the following:

- 10.2.1 <u>Organizational structure</u>. The plan shall include a description of the contractor's organizational structure and assignment of functions, duties, and responsibilities which will be assigned in support of the tasking. Additionally, the plan shall identify the contractor's procedures, policies, and reporting requirements established to initiate, monitor, control, complete, and report on activities required of the delivery or task order.
- 10.2.2 Organizational interfaces. The plan shall describe all interfaces between the contractor and the Government and between the contractor and other contractors or subcontractors which are necessary to complete the assigned tasking. This shall include a description of the applicable responsibilities and functional relationships between those organizations. "
- 10.2.3 <u>Methodology</u>. The plan shall include a narrative description clearly defining the technical approach (or method) including tools, standards, and procedures to be used by the contractor to accomplish the delivery or task order. All documentation, activity, or decisions required from the Government or other Government contractor shall be identified.
- 10.2.4 <u>Personnel</u>. The plan shall identify the names and types of personnel assigned to accomplish the delivery or task order. The plan shall show how the combination of people assigned to each task provides a sufficient knowledge or experience base for that task. This includes identifying any special education, training, experience, or skills of these individuals. Also, any special administrative support requirements shall be identified.
- 10.2.5 <u>Security</u>. The plan shall identify any special or unique security requirements resulting from the delivery or task order.
- 10.2.6 <u>Schedule</u>. The plan shall include a milestone chart(s) graphically depicting the schedule of events associated with the delivery or task order. The level of detail shall be sufficient to clearly show how each subtask shall be performed. This includes:

- Block 10, Preparation Instructions (Continued)
  - a. Contractor activities.
- b. Contractor deliverances (interim and final), including briefings (if required).
- c. Other program milestones as appropriate (including Government input in 10.2.3 above).
- d. Periodic milestones to allow adequate Government review of contractor progress.
- 10.2.7 Resources chart. The plan shall include a resources chart that graphically and numerically identifies the contractor's total planned manhour level of effort (LOE) and LOE by month for each subtask identified in the delivery or task order. Proposed monthly subtask manhours shall be broken out by labor category in support of the delivery or task order.
- 10.2.8 <u>Travel</u>. The plan shall include a list of the travel requirements that shall include the following for each trip:
  - a. Company or Government agency visited.
  - b. Location.
  - c. Number of travellers by labor category.
  - d. Trip duration.
- 10.2.9 Contractor requested data. The plan shall include the contractor's best assessment of any additional data required by the contractor. This list shall be as detailed as possible and shall include document titles, responsible Government organizations, and responsible Government contractors. The criticality of each data required shall be identified.
- 10.2.10 <u>Deliverables</u>. The plan shall include a brief description of the contents of each deliverable to be provided as a result of the delivery or task order.

F41624-03-R-8046

Exhibit: A Page 32 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to everage 110 hours per response, including the time for reviewing instructions, scarching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Oppartment of Detense, Washington Headquarter's Services, Directorate for information Operations and Reports, 1215 Jetferson Davis Highway, Suite 1204, Arington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Paduction Project (0704-0188), Washington, DC 20503, Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government issuing

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TITLE

2. IDENTIFICATION NUMBER

Environmental Operation and Maintenance (O&M) Plan

**DI-ENVR-81378** 

- 3. DESCRIPTION / PURPOSE
- 3.1 The environmental O&M plan describes the contractor's plan to cover both implementation and long-term maintenance of remediation sites.

F/AFCEE-ESK

4. APPROVAL DATE (YYMHOO) 931216 5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

BAL DTIC APPLICABLE

Sb. GIDEP APPLICABLE

- 7. APPLICATION / INTERRELATIONSHIP
- 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID is applicable to the acquisition of environmental services when contractors are responsible for the planning of operation and maintenance of facilities closed after environmental activities.

**I. APPROVAL LIMITATION** 

M. APPLICABLE FORMS

96. AMSC NUMBER

F6977

- 10. PREPARATION INSTRUCTIONS
- 10.1 Eormat. Contractor format is acceptable.
- 10.2 Content. The plan shall summarize the following:
- Brief description of site remedial activities and waste management.
- b. Description of technology for long-term operation and maintenance.
- c. Near-term and long-term O&M.
- d. Closure and post closure activities.
- e. Level of manpower requirement to include technical qualifications.
- 10.3 Specific content requirements.
- 10.3.1 Description of normal O&M.
- Tasks for prescribed treatment or operating conditions.
- b. Schedule of frequency.

(Continued on Page 2)

1). DISTRIBUTION

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

DD form 1664, APR 89 (EF)

Previous editions are obsolete.

Page 1 of 2 Pages

# Block 10, Preparation Instructions (Continued)

# 10.3.2 Potential O&M problems.

- Description and analysis of potential problems.
- b. Sources of information regarding problems.
- c. Common and anticipated remedies.

# 10.3.3 Routine monitoring and laboratory testing.

- a. Description of monitoring tasks.
- b. Description of required laboratory testing and interpretations.
- Quality assurance and control of samples collection and analysis.
- d. Monitoring frequency and date and when monitoring will terminate.

# 10.3.4 Factors affecting health and safety.

## 10.3.5 <u>Description of equipment</u>

- a. Equipment identification.
- b. Installation of monitoring components.
- c. Equipment maintenance.
- Replacement schedule for equipment and installed components.

# 10.3.6 Records and reporting mechanisms.

- Daily operating logs.
- b. Laboratory records.
- c. Records of operating costs.
- d. Emergency incident reporting procedures.
- e. Personnel and maintenance records.
- f. Periodic reports to federal environmental protection agencies and state agencies.

F41624-03-R-8046

Exhibit: A Page 35 of 46

# **CONTRACT DATA REQUIREMENTS LIST** (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestations for reducing this burden, to Department of Defense, Washington Headquarters Services, Directionate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Artington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing

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D. SYSTEM/ITEM			E. CONTRACT/PR	NO.	F. CONTRA	CTOR			
WORLDWIDE	ENV RESTORATION	AND CO	F41624-03-R-80	46	TBD				
1. DATA ITEM NO.	2. TITLE OF DATA ITE	M			3. SUBTITE	E			
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DATA ITEM DESCRIPTION	2. ID	ENTIFICATION NO(S).	
DATATIENTOESCRIPTION	AGENCY	NUMBER	
1. TITLE Status Report		DI-MGMT-80368	
3. DESCRIPTION / PURPOSE	4. APPROVAL DATE 870608		
3.1 The Status Report documents the status of contractor effort towards achieving contract objectives. It identifies accomplishments to date and difficulties encountered, and compares the status achieved to planned goals and the resources expended. It is used by the Government to monitor and evaluate	5 OFFICE OF PRIMARY RESPONSIBILITY G/T213		
contractor performance.	6. DDC REQUIRED		
	8. APPROVALLIMITATION	NC	
7. APPLICATION / INTERRELATIONSHIP	1		
7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.			
7.2 It is not intended that all the requirements herein should be applied to every program. Portions of this DID are subject to tailoring by deletion depending on the specific status reporting requirements of the project.	9. REFERENCES (MAND)	ATORY AS CITED IN BLOCK 10)	
7.3 This DID is related to DI-FNCL-80331, "Funds and Man-Hour Expenditure Report" which can be used in conjunction with this report if Block 10 paragraph 10.2.2.3 below is deleted.			
7.4 This DID supersedes Di-A-5004A, Di-A-5008A, Di-A-5028, and Di-E-509B.	MCSI NUMBFR(S) G4130		
10. PREPARATION INSTRUCTIONS			
10.1 Format. The Status Report may be in contractor format.			
10.1.1 Identification. The data indicated below shall be contained on a title page or on the first page of t	he report.		
a. Title/identification of the system/componen/program/project. b. Type of report (e.g., monthly, interim, final)  a. Decid content by the second content is a second content in the second content i			

- c. Period covered by the report.
- d. Contract number.
- e. Preparing activity or contractor's title.
- f. Security classification, when required.
- g. Distribution Statement.
- 10.1.2 Page Size. The report shall be on 8 1/2 by 11 inch (metric A4) paper.
- 10.2 Content. The report shall contain the following:
- 10.2.1 Summary. The summary shall include a brief statement of the overall project status, covering the accomplished technical activities and development, objectives of effort, summary results of efforts, identification of major problems/deficiencies with impact, and recommended solutions.
- 10.2.2 Body of Report. The Status report shall contain the following items, where applicable:
- 10.2.2.1 Milestone/Task Status. The status of each milestone/task as defined by the statement of work or contract, as applicable:

DD	F	ORM	1
vv	30	JUL	92

Status Report (Cont'd)

### Block 10 PREPARATION INSTRUCTIONS (Cont'd)

- a. A statement as to whether or not the program/project/task is on schedule; if not, the effort planned to meet the schedule shall be indicated. Include an overall status of each milestone, task, or unit of work. Include updated schedule sheets, milestone charts, or task synopsis sheets identifying phase of task and percentage of completion of each task, technical instruction, or order.
- b. A comparison of achieved end-product performance capabilities projected against contract baseline values, requirements, or allocations.
- c. Effort expended on each task to date, and a brief description of technical developments and accomplishments.
- d. Key dates in any testing program and a description of tests performed and significant test results. If applicable, a description of the amount and type of down time on the equipment or system under test.
- e. A list of all designs completed and a brief description of each item. For designs in process, provide estimated dates for design and drawing completion.
- f. A narrative of outstanding problems existing as of the previous status report, and their resolution status.
- g. New problem areas encountered or anticipated, their effect on the overall work effort/project, and steps being taken to remedy problem situations.
- h. Significant results of conferences, trips, or directives from the Contracting Officer's representatives.
- i. Any other information which may cause significant changes in the program schedule.
- 10.2.2.2 Future plans. Summary of future plans, recommendations and proposals both for the next reporting period and for any long term plans.
- 10.2.2.3 Itemized man-hours and costs. Itemized man-hour and cost expenditure incurred for the reporting period by category and task, total contractual expenditures, and funds remaining as of the reporting date.
- 10.2.2.4 Contract deliveries status. The status of each deliverable end item, including data deliveries, as required by the contract. Provide item and contract identification, shipping/transmittal data; acceptance status, security classification, and scheduled due date information.
- 10.2.2.5 Report preparer. Name of person(s) preparing report and telephone number(s).
- 10.2.3 Appendices. Appendices, where applicable, for tables, references, charts, or other descriptive material. Each appendix shall be identified and referenced in the appropriate area of the report.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

F41624-03-R-8046 Exhibit: A

Page 38 of 46

# **CONTRACT DATA REQUIREMENTS LIST** (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of Information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gethering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Detense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Ariangton, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0168), Washington, DC 20503. Please DO NOT RETURN your form to akher of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY					
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D. SYSTEM/ITEM			E. CONTRACT/PR	NO.	F. CONTRA	CTOR			
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( TITLE

2, IDENTIFICATION NUMBER

Site Survey Report (SSR)

DI-MISC-81381

3, DESCRIPTION / PURPOSE

3.1 The SSR documents the findings of the contractor's site survey. The SSR is used to identify any discrepancies between conditions described by the contract and actual on-site conditions.

4. APPROVAL DATE	E
(YYMMADD)	_
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5. OFFICE OF PRIMARY RESPONSEMENTY (OPR)

& DTIC APPLICABLE

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F/CSPO-PGLB

7. APPLICATION / INTERRELATIONSHIP

- 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 The SSR is applicable to any acquisition of telecommunications equipment.
- 7.3 This DID supersedes DI-S-30601.

& APPROVAL LIMITATION

NA APPLICABLE FORMS

96. AMSC MUMBER

F6982

10.PREPARATION INSTRUCTIONS

- 10.1 Format, Contractor format is acceptable.
- 10.2 <u>Content.</u> The report shall contain the following:
- 10.2.1 Title page. The title page shall contain the following information:
  - a Title
  - b. Contract data requirements list data item number.
  - c. Base name.
  - d. Identification of project.
  - e. Contract number.
  - f. Contractor.
  - g. Date.

(Continued on Page 2)

11.DISTRIBUTION

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

DD Form 1664, APR 89 (EF)

Previous editions are obsolute.

Page 1 of 2 Pages

## DI-MISC-81381

Block 10, Preparation Instructions (Continued)

- 10.2.2 <u>Table of contents</u>. The table of contents shall identify all paragraphs and the corresponding page number.
- 10.2.3 Introduction. The introduction shall contain the following information:
  - a. Purpose.
  - b. Location.
  - c. Dates of survey.
  - d. Personnel contacted.
- 10.2.4 <u>Results</u>. The results section shall be the main body of the report. It shall contain a complete listing of the contractor's findings. This section shall include a summary of all anticipated minor construction required, findings on cable routes, and distances, and findings on availability of existing manholes and ducts. This shall also include a list of circuits and demarcation points which have not been finalized or which require additional coordination with end users. This section shall fully document and explain any other findings concerning on-site conditions in this section.
- 10.2.5 <u>Conclusions and recommendations</u>. This section shall summarize the results of the survey and present conclusions. The conclusion shall also identify any discrepancies between the contract and survey results. This section shall contain any recommendations the contractor has based on the survey. Any actions required from the government by the contractor shall be noted here.

F41624-03-R-8046 Exhibit: A Page 41 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimates or any other

Information Operation Reduction Project (07 Contracting Officer 6	ion on intermitten, including and Reporte, 1215 Jef (04-0166), Washington, I or the Contract PR No. Is	fferson Davis DC 20503. Ple sted in Block E	Highway, Suite 1204, ase DO NOT RETURN	Arlington, VA 22202 your form to either o	2-4302, and to the	office of Managament and B s. Send completed form to the	udget, Pape e Governme	rwark nt basulny	3		
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D. SYSTEM/ITEM WORLDWIDE ENV RESTORATION		N AND CO	E. CONTRACT/PR F41624-03-R-8	<u>l</u>		ACTOR					
DATA ITEM NO. 2. TITLE OF DATA ITEM 2. ENGINEERING DRAWINGS DBSKG					TLE N PLANS						
4. AUTHORITY (Data Acquisition Docume DI-DRPR-80651		ent No.) 5. CONTRACT RE SOW PARA 6				6. REQUIRING OFFICE APCBE/E*					
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Form Approved OMB No. 0704-0188

2. TITLE

1. IDENTIFICATION NUMBER

ENGINEERING DRAWINGS

DI-DRPR-80651

## 3. DESCRIPTION/PURPOSE

3.1 The Engineering Drawings are the documentation necessary to satisfy the Government's requirements of Level 1 (Conceptual and Developmental Design); Level 2 (Production Prototype and Limited Production); and Level 3 (Production), as defined in DOD-D-1000.

4. APPROVAL DATE (YYMMDD)

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)
N/SEA 5523

6a, DTIC APPLICABLE 6b. GID

66. GIDEP APPLICABLE

880718

7. APPLICATION/INTERRELATIONSHIP

- 7.1 This data item description (DID) contains the format and content preparation instructions for engineering drawings generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID is applicable only to contracts for acquiring items via a military specification, prepared in accordance with MIL-SID-961, where it is necessary to specify detailed technical content requirements. It should be used in lieu of DI-E-7031 for these types of contracts.

8. APPROVAL LIMITATION

94. APPLICABLE FORMS

(Continued on Page 2)
19b. AMSC NUMBER

. N4494

## 10. PREPARATION INSTRUCTIONS

- 10.1 Reference documents. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
- 10.2 General content and format. Level 1, 2 or 3 Engineering Drawings and Associated Lists shall meet the requirements of DOD-D-1000 and as defined on the DD Form 1423, Contract Data Requirements List. in accordance with the Ordering Data (paragraph 6.2) of DOD-D-1000, as attached or included in the contract or order.
- 10.3 Technical content. Technical content shall be in accordance with the Appendix entitled "Engineering Drawings Technical Content Requirements" contained in the applicable military specification as stated in the DD Form 1423, Contract Data Requirements List.

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

### DI-DRPR-80651

Block 7, Application/Interrelationship (Continued)

7.3 The applicable military specification containing the technical content for the engineering drawings shall be stated in Block 16 of the DD Form 1423, Contract Data Requirements List.

F41624-03-R-8046 Exhibit: A

Page 44 of 46

# CONTRACT DATA REQUIREMENTS LIST (1 Data Item)

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of Information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Amington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contract/PR No. listed in Block E.

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required copies will be specified in each	_									
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document. Individual task orders shall	l have signat	urės.								
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L TILE

1. IDENTIFICATION NUMBER

Real Property Facilities - As Built Drawings

DI-MISC-81489

A DESCRIPTIONPURPORE

3.1 As-built drawings are the construction drawings modified and annotated to reflect the actual completed construction effort. They are used as part of the permanent real property facility record for operation, maintenance, modification, space utilization, and planning activities related to the facility.

4. APPROVAL DATE (VIMEOD) 950731 A OFFICE OF PANNARY RESPONSEDLINY

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B. GIDEP APPLICABLE

F/ESC-CE

7. APPLICATIONNITERRELATIONEMP

- 7.1 This Data Item Description (DID) contains the formst and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- 7.2 This DID may be applied in any program phase where the acquisition requires facility construction, alteration, or modification.
- 7.8 This DID supersedes DI-S-30575.

L APPROVAL LIMITATION

. APPLICABLE PORMS

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10. PREPARATION BUTTONETICAL

- 10.1 Content. The as-built drawings shall accurately reflect the condition of all real property facilities, as constructed, installed, and erected. This shall include any differing site conditions and all modifications/alterations made to the original contract drawings during the course of construction and/or installation. When changes from the original construction contract documents are not extensive, reproducible construction contract drawings may be revised to show as-built conditions. The title "as-built" shall be clearly marked on the as-built drawings, above the title block, and the words, "Final Revision" shall be inserted in the title block.
- 10.2 Format. Drawings shall be in accordance with professional engineering and drafting standards and practices. Drawings shall be in the following forms:
- 10.2.1 Reproducible drawings. Reproducible drawings shall be full scale, clear, and legible, and shall be on 0.003 or 0.004 inch thick archival quality, double matte, transparent standard commercial polyester drafting film, using ink specifically designed for this material. Sheet size shall be either "D" size (22"x34") or "E" size (34"x44"). Reproducible drawings shall not be folded.

(continued on Page 2)

II. DETRIBUTION STATEMENT

DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.

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# Blook 10, Preparation Instructions (Continued)

- 10.2.2 Electronic Computer-Aided Design (CAD) Files. Graphic digital file formats and media shall be as specified on the DD Form 1423. Dissimilar items of information shall not be contained in the same file (Example: Mechanical and Electrical Plans). Files shall include digital representations of all drawings which are submitted as well as any supporting files, such as cell/block libraries, plotting set-up files, user menus, and similar graphic files.
- 10.2.3 Full-scale non-reproducible copies. Full scale non-reproducible copies shall be clear, legible, and in accordance with commercial industry standards.
- 10.2.4 Reduced-size non-reproducible copies. Reduced size non-reproducible copies shall be clear, legible, and in accordance with commercial industry standards. Reduced size copies of drawings shall be clearly marked to indicate they are printed at a reduced size (Example: D/B: "D" denotes the original size and "B" denotes the reduced size).